



CERTIFICATE OF INSURANCE & EAC POLICY

Exhibitor Certificate of Liability Insurance (required for all exhibitors)

A requirement of exhibiting at World Energy Congress is for ALL exhibitors to carry liability insurance throughout the Exhibition. The deadline for submitting the Certificate indicating adequate insurance coverage is July 30, 2010. Even if Exhibitor hires an EAC, Exhibitor still must supply its own Certificate of Liability Insurance. Exhibitor's insurance carrier must issue such Certificate of Liability Insurance. PennWell does not require a certain form.

To ensure that the Certificate of Liability Insurance is correct, please make sure that it includes the follows:

Under *Description of Operations*, it needs to include:

All activities related to World Energy Congress Montreal 2010
PennWell Corporation, Freeman Companies, Palais des congrès de Montréal.
September 9-18, 2010

Under the *Certificate Holder*, it must include:

PennWell Corporation
1421 South Sheridan Road
Tulsa, OK 74112

Complete Certificates of Liability Insurance must be sent to Steven Wood

Email: lgasaway@pennwell.com

Fax: +1 918-831-9729

Mailed to Lisa Gasaway, PennWell Corporation
1421 South Sheridan Road, Tulsa, OK 74112.

Questions? Please call +1-918-832-9245

Exhibitor Appointed Contractors (EAC)

An Exhibitor Appointed Contractor (EAC) is a company (other than the official general contractor listed in the Exhibitor Manual) that provides a service (for example, display and installation/dismantling of a booth) at Exhibitor's request and needs access to Exhibitor's booth during the installation and/or dismantling period. Exhibitor must complete and return the Exhibitor Appointed Contractor Request Form on the following page for each desired EAC. Each EAC will also have to provide a Certificate of Liability Insurance with the necessary information set forth above. Deadline for submitting the EAC form and certificate is June 30, 2010.

Any questions related to the Certificates of Liability Insurance or an EAC should be directed to Steven Wood at 918-832-9245 or lgasaway@pennwell.com.