

21st World Energy Congress "Responding now to global challenges" (10290)

World Energy Council WEC

From 2010/09/12 to 2010/09/16

ORDER FORMS KIT

APRIL 1ST 2010 / MARCH 31ST 2011



Orders

Audiovisual

Plumbing services

Telecommunications services

Booth cleaning

Security services

Please complete and return by e-mail or fax.
Phone orders are not accepted.

Event: 21st World Energy Congress "Responding now to global challenges" (10290) World Energy Council WEC			
Activity dates: 2010/09/12 to 2010/09/16		Room n°. and/or Booth n°:	
Company:		Telephone:	
Contact name:		Fax:	
Address:		E-mail:	
City:	Prov./State:	Country:	Postal/Zip Code:
Authorized signature :			Date:

We have read and accept the conditions on pages 1 & 2 of this order form

REGULATION REGARDING THE USE OF PREMISES AND EQUIPMENT FOR ALL AUDIO VISUAL INSTALLATIONS:

The Regulation regarding the use of premises and equipment for all audio visual installations at the Palais des congrès de Montréal (RÉG 52-01) serves to ensure a safe environment for our clients, prevent any damage to the building and equipment during audio visual set-up and dismantling operations and to standardize the positioning of rigging points for stage and audio visual installations.

MANDATORY PLAN VALIDATION

All installations are conditional upon validation of plans. Non-compliance with this regulation could result in delays and extra charges, or even interrupt a set-up. Palais technical advisors will provide you with expert assistance in validating rigging plans. Any plan that does not comply with Palais specifications is subject to change.

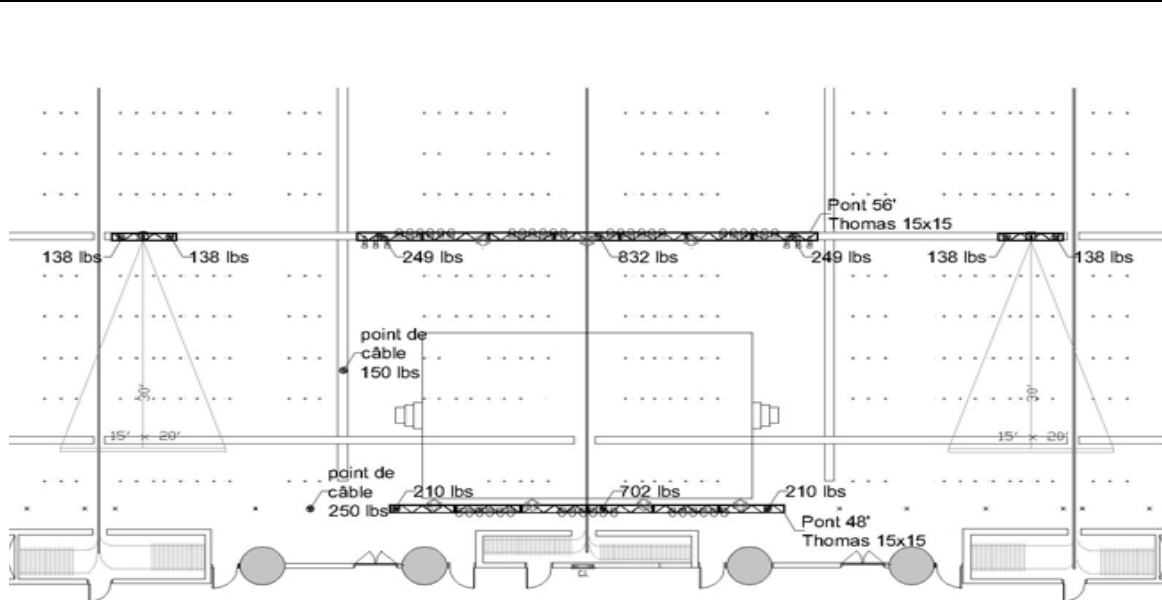
DEADLINES AND RATES

Validation is free if the plan is received at least fifteen (15) calendar days before the start of the event. Afterward, charges of 75 \$/ hour will apply. The validated plan will be returned to you within five (5) working days. Palais technical advisors are available to design plans at the same hourly rate.

ACCEPTED PLAN FORMATS

For compatibility purposes, use « Autocad » format (.dwg or .dxf). Otherwise, please provide us with measurements to scale. Palais master plans are available on demand at no charge.

For more information, please contact our technical advisors at 514 871-5871 (toll free: 1 888 871-5871).



Information that must appear on the plan:

- Rigging points in the room (reflective ceiling)
- Positions of motors and chain hoists
- Positions of trusses and all suspended structures

Note : no truss section shall have unsupported ends

- Types of equipments used (sound, lighting, etc.)
- The total load of the suspended structure
- The load by rigging point in pound or kilogram
- A notice if the structural load is not evenly distributed
- Rigging point required for cable pick for cables over 22,7 kg (50 lbs)

Note : concentrated loads must be positioned

This plan is included as an example only

Continuation on page 2...

Please complete and return by e-mail or fax.
Phone orders are not accepted.

PRICES IN EFFECT FROM APRIL 1 ST , 2010 TO MARCH 31 ST , 2011	At least 15 days before rigging points set-up	Less than 15 days before rigging points set-up	AMOUNT
Plan validation (mandatory)	No charge	75,00 \$ / hour	=
Plan design	75,00 \$ / hour	75,00 \$ / hour	=
Changes to plan	75,00 \$ / hour	75,00 \$ / hour	=

PRICES IN EFFECT FROM APRIL 1 ST , 2010 TO MARCH 31 ST , 2011	HOUR / UNIT	At least 10 days before rigging points set-up	Less than 10 days before rigging points set-up	AMOUNT
RIGGING POINTS				
All anchor points will be installed exclusively by Palais technicians or one of its representatives at 514 871-5871 (toll free: 1 888 871-5871).				
3608-001	Minimum charge for all rigging order	x	360,00 \$	450,00 \$ =
3608-002	From 1 to 24 rigging points	x	90,00 \$ / unit	113,00 \$ / unit =
3608-003	From 25 to 50 rigging points	x	85,00 \$ / unit	106,00 \$ / unit =
3608-004	51 rigging points or more	x	80,00 \$ / unit	100,00 \$ / unit =
24A305021030	Chain hoist 450 kg (1 000 lbs)	x	40,00 \$ / day	40,00 \$ / day =
24A305021010	Chain hoist 900 kg (2 000 lbs)	x	60,00 \$ / day	60,00 \$ / day =
35E061000010	Motorized chain hoist 900 kg (2 000 lbs)	x	150,00 \$ / day	150,00 \$ / day =
21211-001	Sling	x	5,00 \$ / day	5,00 \$ / day =
21211-002	Shackle	x	5,00 \$ / day	5,00 \$ / day =

LIFTING EQUIPMENT				
This service is available for other lifting orders.				
3608-006	Scissor lift with operator – Monday to Friday 07:30 – 23:30 (normal hours). Minimum charge: one (1) hour.	x	110,00 \$ / hour	138,00 \$ / hour =
3608-005	Scissor lift with operator – after hours, weekends and holidays. Minimum charge: one (1) hour. A two (2) hour charge may apply for a single order.	x	133,00 \$ / hour	166,00 \$ / hour =
3600-057	“Genie” Personnel lift operated, picked up and brought back to loading docks by client. Two (2) hours minimum charge. Maximum of 318,00 \$ per day. Based on availability of lift(s).	x	53,00 \$ / hour	66,00 \$ / hour =

Orders placed after the beginning of set-up will be subject to approval and additional fees. ↓

ADVANCED PAYMENT REQUIRED		AMOUNT :	=
Payment required with order form. Payment reception date determines pricing used.		FEDERAL TAX (5%) :	=
Telephone : 514 871-5871	Société du Palais des congrès de Montréal 159, rue Saint-Antoine Ouest, 9e étage Montréal (Québec) H2Z 1H2	SUB TOTAL :	=
Toll free : 1 888 871-5871		PROVINCIAL TAX (7,5%) :	=
Fax : 514 868-6622		TOTAL :	=
infotechno@congresmtl.com			

Cheque (CAD or USD) <input type="checkbox"/>	Pay to the order of Société du Palais des congrès de Montréal
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Credit Card	 <input type="checkbox"/> MasterCard	 <input type="checkbox"/> Visa	 <input type="checkbox"/> American Express	 <input type="checkbox"/> Diner's Club
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Card no. <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	Expiration date (MM/YY) <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/>
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Cardholder :

Cardholder's signature :

All prices are quoted in Canadian Dollars. Prices and conditions are subject to change without prior notice. GST : R121570600 – PST : 1006 388 422

Please complete and return by e-mail or fax.
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Event: 21st World Energy Congress "Responding now to global challenges" (10290) World Energy Council WEC			
Activity dates: 2010/09/12 to 2010/09/16		Booth n ^o :	
Company:		Telephone:	
Contact name:		Fax:	
Address:		E-mail:	
City:	Prov./State:	Country:	Postal/Zip Code:

Authorized signature :

Date:

We have read and accept the conditions on pages 1 & 2 of this order form

PRICES IN EFFECT FROM APRIL 1 ST , 2010 TO MARCH 31 ST , 2011			Anticipated price up to 2010/08/27	Regular price	AMOUNT
	DESCRIPTION	QUANTITY			
3550-100	Compressed air ⁽¹⁾ line 1/4" (100 psi)	X	194,00 \$	243,00 \$	=
3550-102	Compressed air ⁽¹⁾ line 1/2" (100 psi)	X	376,00 \$	470,00 \$	=
3550-115	Rental of compressed air regulator ⁽³⁾	X	53,00 \$	66,00 \$	=
3550-106	Cold water ⁽¹⁾ / Line	X	148,00 \$	185,00 \$	=
3550-107	Hot water ⁽¹⁾ / Line	X	148,00 \$	185,00 \$	=
3550-108	Drain ⁽¹⁾ / Line	X	115,00 \$	144,00 \$	=
3550-109	Pool filling and emptying ⁽¹⁾ cold water 30 000 L (30 m ³ or 6 599 Imperial gallons)	X	291,00 \$	364,00 \$	=
3550-111	Bathtub filling / emptying ⁽¹⁾	X	169,00 \$	211,00 \$	=
3550-112	Sink cabinet with drainage ⁽¹⁾⁽²⁾ cold water	X	251,00 \$	314,00 \$	=
3550-113	Sink cabinet with drainage ⁽¹⁾⁽²⁾ hot and cold water	X	310,00 \$	388,00 \$	=
3550-117	Tub with drainage ⁽¹⁾⁽²⁾ cold water	X	231,00 \$	289,00 \$	=
3550-116	Tub with drainage ⁽¹⁾⁽²⁾ hot and cold water	X	291,00 \$	364,00 \$	=
		X			=

NOTE: Orders and final plan must be received at least prior to 2010/08/27. Any orders placed after this date will be charged at the regular price.

Orders placed after the beginning of set-up will be subject to approval and additional fees.

(1) Available in rooms 210, 220 and 230 only.

(2) Location plan required (see page 2).

ADVANCED PAYMENT REQUIRED Payment required with order form. Payment reception date determines pricing used.		AMOUNT :	=
Telephone : 514 871-5871 Toll free : 1 888 871-5871 Fax : 514 868-6622 infotechno@congresmtl.com	Société du Palais des congrès de Montréal 159, rue Saint-Antoine Ouest, 9e étage Montréal (Québec) H2Z 1H2	FEDERAL TAX (5%) :	=
		SUB TOTAL :	=
		PROVINCIAL TAX (7,5%) :	=
		TOTAL :	=

Cheque (CAD or USD) <input type="checkbox"/>	Pay to the order of Société du Palais des congrès de Montréal
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Credit Card <input type="checkbox"/>	 <input type="checkbox"/> MasterCard	 <input type="checkbox"/> Visa	 <input type="checkbox"/> American Express	 <input type="checkbox"/> Diner's Club
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Cardholder :

Cardholder's signature :

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Continuation on page 2...

Please complete and return by e-mail or fax.
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Event: 21st World Energy Congress "Responding now to global challenges" (10290) World Energy Council WEC				
Activity dates: 2010/09/12 to 2010/09/16		Booth n ^o :		
Company:		Telephone:		
Contact name:		Fax:		
Address:		E-mail:		
City:	Prov./State:	Country:	Postal/Zip Code:	
Authorized signature :			Date:	
We have read and accept the conditions on pages 1 & 2 of this order form				
PRICES IN EFFECT FROM APRIL 1ST, 2010 TO MARCH 31ST, 2011		Anticipated price up to 2010/08/27		Regular price
DESCRIPTION		QUANTITY		AMOUNT
TELEPHONY Long distance calls required <input type="checkbox"/> Yes <input type="checkbox"/> No				
4000-001	Telephone line ⁽¹⁾ (equipment included)	X	209,00 \$	261,00 \$ =
4000-002	Credit card / debit card line and modem line ⁽¹⁾	X	178,00 \$	223,00 \$ =
4000-004	Fax line ⁽¹⁾	X	178,00 \$	223,00 \$ =
4000-009	ISDN line (BRI) ⁽¹⁾	X	262,00 \$	328,00 \$ =
INTERNET				
SHARED LINK Including access to our network and 1 drop location. Additional cost per computer using the network.				
4001-032	Internet link – DHCP regular speed – shared up to 1 Mbps	X	395,00 \$	494,00 \$ =
4001-033	High-speed Internet link DHCP – shared up to 5 Mbps	X	610,00 \$	763,00 \$ =
4001-034	Ultra high-speed Internet link DHCP – shared up to 7 Mbps	X	917,00 \$	1 146,00 \$ =
4001-045	Additional Internet access per computer	X	27,00 \$	34,00 \$ =
4001-046	Additional drop same location	X	52,00 \$	65,00 \$ =
4001-047	Additional drop other location	X	209,00 \$	261,00 \$ =
DEDICATED LINK Including: access to our network, 1 drop location and 3 IP addresses				
4001-020	Internet link T1 (1,54 Kbps)	X	1 737,00 \$	2 171,00 \$ =
4001-058	Additional drop same location	X	36,00 \$	45,00 \$ =
4001-047	Additional drop other location	X	209,00 \$	261,00 \$ =
WIRELESS INTERNET				
4001-024	Two Wireless Internet packages are available. Each package is for one (1) computer, non transferable. Other quantity packages available. No order form to complete. Payment on-site by credit card through the portal or technical service desk.			345,00 \$ / event 29,95 \$/two (2) hours
NOTE: Orders and final plan must be received at least prior to 2010/08/27. Any orders placed after this date will be charged at the regular price. Orders placed after the beginning of set-up will be subject to approval and additional fees.				
(1) Up to 20,00 \$ long distance calls included per line. Other services available. For further information please contact our technical advisor 514 871-5871 (toll free 1 888 871-5871) or infotechno@congresmtl.com				
ADVANCED PAYMENT REQUIRED Payment required with order form. Payment reception date determines pricing to be used.			AMOUNT : =	
Telephone : 514 871-5871 Toll free : 1 888 871-5871 Fax : 514 868-6622 infotechno@congresmtl.com		Société du Palais des congrès de Montréal 159, rue Saint-Antoine Ouest, 9e étage Montréal (Québec) H2Z 1H2		
FEDERAL TAX (5%) : =		SUB TOTAL : =		
PROVINCIAL TAX (7,5%) : =		TOTAL : =		
Cheque (CAD or USD) <input type="checkbox"/>		Pay to the order of Société du Palais des congrès de Montréal		
Credit Card  <input type="checkbox"/> MasterCard		 <input type="checkbox"/> Visa	 <input type="checkbox"/> American Express	 <input type="checkbox"/> Diner's Club
Card n ^o . <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>		Expiration date (MM/YY) <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/>		
Cardholder :				
Cardholder's signature :				
LABOUR Labour fees apply to all special requests. One (1) hour minimum charge.				
4006-001	Monday to Friday – 07:30 to 23:30			64,60 \$ / hour
4006-002	Monday to Friday – 23:31 to 07:29			96,90 \$ / hour
4006-003	Weekends & holidays			129,20 \$ / hour
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Continuation on page 2...				



SECURITY SERVICES – ORDER FORM

Please complete and return by e-mail or fax.
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Palais des congrès
de Montréal

Event: 21st World Energy Congress "Responding now to global challenges" (10290) World Energy Council WEC			
Activity dates: 2010/09/12 to 2010/09/16	Location or Booth n ^o :		
Company:	Telephone:		
Contact name:	Fax:		
Address:	E-mail:		
City:	Prov./State:	Country:	Postal/Zip Code:

Authorized signature : _____ Date: _____

We have read and accept the conditions of this order form

PRICES IN EFFECT FROM APRIL 1 ST , 2010 TO MARCH 31 ST , 2011 A 4-hour fee per attendant for cancellations within 24 hours or less prior to the working shift is applicable.				Anticipated price up to 2010/08/27	Regular price	AMOUNT
SECURITY AGENT 3680-001	Please use 24 hours format		Number of hours(1)	Number of agents	25,00 \$	31,00 \$
YYYY-MM-DD	From	To	Minimum 4 hrs			
			x	x		=
			x	x		=
			x	x		=
			x	x		=
			x	x		=
			x	x		=
SUPERVISOR 3680-002	Please use 24 hours format		Number of hours (1)	Number of supervisors	26,00 \$	33,00 \$
YYYY-MM-DD	From	To	Minimum 4 hrs	1 : 3 agents		
			x	x		=
			x	x		=

(1) A minimum of four (4) hours is charged per scheduled period. 50% increase of hourly rate on holidays
For promoters: it is important to specify the required location(s) for the assignment of security guards. Please use the plans on our Web site to place your security agents. Please use one order form per location.
For exhibitors: It is important to specify the appropriate booth number.
 Our Chief of Security will make any suggestions or changes if needed
AGENTS' FUNCTION (indicate probable known threats, demonstration, etc.).

EXTINGUISHER RENTAL
 The client is responsible of the rented material during all the event, including set-up and dismantling, and will be charged an additional 41,00 \$ if the material is not returned to the Palais des congrès de Montréal.

EXTINGUISHER : 3680-003	Number required :	x	41,00 \$	51,00 \$	=
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ADVANCED PAYMENT REQUIRED Payment required with order form. Payment reception date determines pricing used.		AMOUNT :	=
Telephone : 514 871-5871	Société du Palais des congrès de Montréal 159, rue Saint-Antoine Ouest, 9e étage Montréal (Québec) H2Z 1H2	FEDERAL TAX (5%) :	=
Toll free : 1 888 871-5871		SUB TOTAL :	=
Fax : 514 868-6622		PROVINCIAL TAX (7,5%) :	=
infotechno@congresmtl.com		TOTAL :	=

Cheque (CAD or USD) Pay to the order of **Société du Palais des congrès de Montréal**

Credit Card MasterCard Visa American Express Diner's Club

Card n^o. - - - Expiration date (MM/YY) /

Cardholder :

Cardholder's signature :

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